



**Let's Discover Europe Together Finding Harmony in Differences**  
**– EUROPE'S FRIENDS –**  
**2017-1-RO01-KA219-037409**

**The programme of the 1st meeting in Barcelos, Portugal**  
**15.01.2018 – 19.01.2018**

No	Date	Time	Activities	Persons in charge
0	14.01.2018	15:00-18:00	Welcome, Registration	
1	<b>MONDAY</b> <b>15.01.2018</b>	9:30-10:00	✓ Reception at the Escola Secundária de Barcelos	Jorge Saleiro - Director of the Barcelos School Grouping
		10:00-10:30	✓ Visit to Barcelos Secondary School	Fernando Carvalho - Coordinator of project Portugal Team
		10:30-11:30	✓ Visit to the city of Barcelos	
		11:30-12:30	✓ Reception at Barcelos Town Hall	
		13:00 -14:30	<b>Lunch</b>	
		14:30 – 15:30	✓ Presentation of schools, city and country partners of the project	<b>Coordinators of each project partner institution</b>
		15:30-17:30	✓ <b>Round-table talks</b> ✓ <b>“Stage of the activities performed and the documents related to the project management”</b> – (contracts, selection process of the project team, procedures developed in the course of the project, procedures for the payment of salaries to the members the management and implementation teams, timesheets and monthly activity reports, dissemination–reports and minutes, dissemination plan–financial reports )	Florica Stoica - Coordinator of project Romania Team
		17:30-18:30	✓ <b>Round-table talks</b> - distribution of tasks for each management team of partner institutions - presentation of financial activities for the project management /Report of internal monitoring and of project dissemination activities - Mobility Tool; Website of project	Coordinators from each partner institution
		19:30 –20:30	<b>Dinner</b>	

2	<b>TUESDAY</b> <b>16.01.2018</b>	8:30	✓ <b>Bus departure to the city of Porto</b>	
		10:00	✓ <b>Boat trip on the Douro River</b>	
		11:45	✓ <b>Visit to the Port Wine Cellars</b>	
		12:30-13:30	<b>Lunch</b>	
3	<b>WEDNESDAY</b> <b>17.01.2018</b>	14:00	✓ <b>Visit to the city of Porto</b>	
		16:00	✓ <b>Visit Ocean Atlantic</b>	
		19:30 –20:30	<b>Dinner</b>	
		9:30- 10:30	✓ Reception at the Escola Secundária de Barcelos ✓ <b>Attend classes from different disciplines</b>	
		10:30-11:00	<b>Coffee break</b>	
		11:00 –12:30	✓ <b>Attend classes from different disciplines</b>	
		12:30-14:00	<b>Lunch</b>	
14:30- 16:00	✓ <b>Round-table talks</b> - establishing the structure and contents of the course support for the training in Turkey - detailed presentation of the IT training program in Turkey	Coordinators from each partner institution		
16:00-16:30	<b>Coffee break</b>			
16:30-18:30	✓ <b>Round-table talks</b> - designing the interactive lessons to be performed at the two training camps - planning of the themes to be performed online for the training in International Sign Language	Coordinators from each partner institution		
19:30 –20:30	<b>Dinner (Restaurante Cabana, near sea)</b>			
4	<b>THURSDAY</b> <b>18.01.2018</b>	8:25- 9:40	✓ <b>Visit Market Barcelos</b>	
		9:40-10:00	<b>Coffee break</b>	
		10:00 –11:00 11:00 -12:00	✓ A presentation Robótica (Smart Sportiv Car Robotic) ✓ <b>Round-table talks – “Monitoring-evaluation – discussions on the monitoring and evaluation activities carried out in each project partner institution”</b>	Teacher <b>António Trigo</b> Coordinators from each partner institution
		12:00-13:00	<b>Lunch in school</b>	
		13:00-15:00	✓ <b>Round-table talks</b> - establishing and presenting the activities for the two camps - scheduling of the video-conferences	Coordinators from each partner institution
		15:00- 18:30	✓ <b>Visit Braga center</b>	
19:30 –20:30	<b>Dinner</b>			

5	<b>FRIDAY</b> <b>19.01.2018</b>	9:30- 11:30	<ul style="list-style-type: none"> <li>✓ <b>Round-table talks</b></li> <li>- establishing the design of the Guidebook on the history, geography, culture and traditions of each partner country in the project</li> <li><b>Preparation of the draft for the 1<sup>st</sup> transnational meeting report</b></li> </ul>	Coordinators from each partner institution
		11:30-12:00	<b>Coffee break</b>	
		11:30 –13:00	<ul style="list-style-type: none"> <li>✓ <b>Round-table talks</b></li> <li>- drawing-up the questionnaire for initial and final evaluations of the students' skills</li> <li>- signing of minute no. 1</li> </ul>	Coordinators from each partner institution
		13:30-14:30	<b>Lunch</b>	
		14:30- 16:00	<ul style="list-style-type: none"> <li>✓ <b>Conclusions on attainment of the proposed objectives</b> for the 1<sup>st</sup> transnational meeting; Feedback;</li> <li>✓ Evaluation of the activities developed at the 1<sup>st</sup> transnational meeting</li> </ul>	<b>Florica Stoica</b> - Coordinator of project-Romania Team <b>Fernando Carvalho</b> - Coordinator of project Portugal Team
		16:00-16:30	<b>Coffee break</b>	
		16:30-18:30	<ul style="list-style-type: none"> <li>✓ Ceremony of granting certificates of participation</li> </ul>	<b>Jorge Saleiro</b> - Director of the Barcelos School Grouping
		19:30 –20:30	<b>Final Dinner</b>	
6	<b>SATURDAY</b> <b>20.01.2018</b>	<b>9:30 – 18:30</b>	<b>Departure</b>	

**THE BARCELOS SCHOOL GROUPING**

Director,  
**JORGE SALEIRO**

(signature and stamp)