



The programme of the 2nd transnational meeting in Romania

10.06.2019 – 14.06.2019

N ^o	Date	Time	Activities	Persons in charge
0	09.06.2019	15:00-18:00	Welcome, Registration	
1	MONDAY 10.06.2019	9:30- 11:00	<ul style="list-style-type: none"> ✓ Welcome reception at "Saint Mary" Special Vocational School For The Hearing Impaired ✓ Presentation of the meeting's objectives: <ul style="list-style-type: none"> - Analysis of the project implementation stage within each project partner institution - Evaluation of final products of the project - Writing the draft for the final report of the project - Presentation of propositions for the project's sustainability ✓ Presentation of the program of the 2nd transnational meeting ✓ Meeting with the project teams in Romania: "St. Mary" Special Vocational School for Hearing Impaired; ✓ Presentation and visit of the school 	Coordinator of project- Florica Stoica, Romania Assistant manager Ileana Țirlui (România)
		11:00-11:30	Coffee break	
		11:30 –12:00	✓ A surprise moment	
		12:00 –13:30	<ul style="list-style-type: none"> ✓ Round-table talks <ul style="list-style-type: none"> – "Stage of the activities performed and the documents related to the project management" (mandate letter, contracts, selection process of the project team and students participants on the both camp in Poland & Greece, procedures developed in the course of the project, procedures for the payment of salaries to the members the management and implementation teams, timesheets and monthly activity reports)- part I 	Coordinator of project- Florica Stoica, Romania Coordinators of each project partner institution: Agnieszka Wiatrowska (Poland), Serkan Erdogan (Turcia), Fernando Carvalho (Portugal), Despoina Papageorgiou (Greece)

		13:30-14:30	Lunch	
		14.30- 16.00	✓ Round-table talks – “Stage of the activities performed and the documents related to the project management” (mandate letter, contracts, selection process of the project team and students participants on the both camp in Poland & Greece, procedures developed in the course of the project, procedures for the payment of salaries to the members the management and implementation teams, timesheets and monthly activity reports)- part II	Coordinators from each partner institution
		16:00-16:30	Coffee break	
		16:30-18:30	✓ Presentation of financial reports for the project management /Report of internal monitoring and of project dissemination activities (How much has been spent so far; what it has been spent for; how much money is left with each institution)	Coordinators from each partner institution
		19:30 –20:30	Dinner	
2	TUESDAY 11.06.2019	9:30- 11:00	✓ International Conference - “Europe’s Friends” – experiences and good practices in the European projects”	Florica Stoica, Romania
		11:00-11:30	Coffee break	
		11:30 –13:30	✓ International Conference - “Europe’s Friends – experiences and good practices in the European projects”	Florica Stoica, Ileana Țirlui (România)
		13:30-14:30	Lunch	
		14:30- 16:00	✓ Presentation of the project site ✓ Analysis of the results obtained by the students	Serkan Erdogan (Turcia), Florica Stoica (Romania)
		16:00-16:30	Coffee break	
		16:30-18:30	✓ Preparation of the draft for the final report	Florica Stoica - Romania
		19:30 –20:30	Dinner	
3	WEDNESDAY 12.06.2019	8:30- 10:30	✓ Visiting the school’s creative workshops and job shadowing activities	Ileana Țirlui, Daniela Dumitrescu (România)
		10:30-11:00	Coffee break	
		11:00 –13:00	✓ Job shadowing activities – various subjects	

		13:30-14:30	Lunch	
		14:30- 16:00	✓ Visit the Romanian National History Museum and the Parliament Palace	
		16:00-16:30	Coffee break	
		16:30-18:30	✓ Sightseeing tour of Bucharest- "Bucharest-CITY TOUR" Visit: The Village Museum, Grigore Antipa Museum of Nature History, the National Museum of the Romanian Peasant, University of Educational Sciences ✓ Walking tour of Herăstrău Park	
		19:30 –20:30	Dinner	
4	THURSDAY 13.06.2019	8:30- 9:30	✓ Presentation of financial reports on the transnational project meetings, the training course in Turkey and the short- term exchange of groups of pupils ✓ Mobility Tool; Website of project	Agnieszka Wiatrowska (Poland), Serkan Erdogan (Turcia), Fernando Carvalho (Portugal), Despoina Papageorgiou (Greece) Florica Stoica, (Romania)
		9:30-11:30	✓ End-of-school festival with guests ✓ Student Award ceremony	Florica Stoica, (Romania)
		11:30 –13:00	✓ Dissemination – reports and minutes, dissemination plan – financial reports	Deputy manager Țîrlui Ileana (România)
		13:30-14:30	Lunch	
		14:30- 16:00	✓ Round-table talks – "Monitoring-evaluation – discussions on the monitoring and evaluation activities carried out in each project partner institution"	Florica Stoica, Daniela Dumitrescu, Roxana Popa (Romania) A participant from each partner
		16:00-16:30	Coffee break	
		16:30-18:30	✓ Preparation of the draft for the final report	Coordinator of project- Florica Stoica, Romania
		19:30 –20:30	Dinner	
5	FRIDAY 14.06.2019	9:30- 11:00	✓ Preparation of the draft for the final report	Coordinators from each partner institution
		11:00-11:30	Coffee break	
		11:30 –13:00	✓ Workshop: Europe's Friends in future - proposals for the project's sustainability	Coordinators from each partner institution

		13:30-14:30	Lunch	
		14:30- 16:00	✓ Conclusions on attainment of the proposed objectives for the last transnational meeting; Feedback; ✓ Evaluation of the activities developed at the last transnational meeting	Coordinator of project- Florica Stoica, Romania Roxana Popa, Romania
		16:00-16:30	Coffee break	
		16:30-18:30	✓ Ceremony of granting certificates of participation	Coordinator of project- Florica Stoica, Romania
		19:30 –20:30	Dinner	
6	SATURDAY 15.06.2019	9:30 – 18:30	Departure	

“SAINT MARY” VOCATIONAL SPECIAL SCHOOL FOR HEARING IMPAIRED
 Bucharest, ROMANIA

**Director,
 Florica STOICA**